

PRACTICAL INFORMATION (A to Z)

- **Accommodation**

Participants to the conference are responsible for their own accommodation. ESTIF is **not liable** in any form for any activity related to hotel room reservation and/or accommodation in Munich.

However, a limited number of rooms are available at preferential rates at the hotel Bayerischer Hof, the conference venue, on a first come first served basis. Please, contact the hotel directly if you would like to take advantage of this opportunity:

estec2009 special rates:

Double room for single use: € 309 excl. breakfast

Double room: € 329 excl. breakfast

Hotel Bayerischer hof

Tel: +49 89 21 20-0

Fax: +49 89 21 20-906

Email: info@bayerischerhof.de

Web: www.bayerischerhof.de

- **Badges and conference material**

Participants are requested to wear their badges at all times during the conference. Without a badge, access to the Hotel Bayerischer Hof beyond the registration area will not be permitted.

Should you lose your badge, please go to the registration desks for assistance.

All participants will be provided with a bag containing all conference materials upon arrival, subject to availability.

- **Catering**

Monday 25 May 2009:

- Welcome snacks: 11:30-13:00
- Coffee breaks: 15:30-16:00; 17:15-17:45
- Conference dinner: 20:00 at the Augustinerkeller, Arnulfstrasse 52, 80335 Munich (upon registration)

For more information on the conference dinner and how to reach the Augustiner Keller, please click [here](#).

Tuesday 26 May 2009:

- Lunch: 12:30-13:30
- Coffee breaks: 10:30-11; 15:00-15:30; 17:00-17:30
- Farewell cocktail: 18:30-19:30

- **Cloakroom**

A cloakroom will be at the disposal of estec2009 participants on the ground floor of the hotel Bayerischer Hof, estec2009 conference venue.

- **Conference dinner**

The conference dinner will take place on 25 May 2009 at 20:00 at the Augustinerkeller, Arnulfstrasse 52, 80335 Munich

You may purchase a ticket via the [Registrations webpage](#). For more information, please [click here](#) to access the Conference dinner webpage.

- **Conference secretariat**

The 4th European Solar Thermal Energy Conference is organised by ESTIF – the European Solar Thermal Industry Federation.

estec2009 Conference Secretariat
c/o European Solar Thermal Industry Federation (ESTIF)
Renewable Energy House
Rue d'Arlon 63-67
B-1040 Brussels
Email: estec2009@estif.org
Web: www.estec2009.org

- **Electricity**

Electricity in Germany is 230 Volts at 50 Hertz. Plugs have 2 male pins so visitors from some countries may need an adaptor.

- **Emergency numbers**

- Police emergency: 110
- Fire Brigade: 112
- Emergency doctor: 112
- Poison Emergency 089-19240
- Patient Transport Ambulance 089-19222

- **Entry requirements**

All visitors must be in possession of their identity card or passport. Non EU-citizens require a valid passport to enter Germany. Visas are required for some countries for short-term stay.

For further information visit the German Foreign Affairs Office website:

www.auswaertiges-amt.de/diplo/en/WillkommeninD/EinreiseUndAufenthalt/uebersicht.html

- **Insurance**

The organisers of estec2009 do not accept liability for individual medical, travel or personal insurance and participants are strongly advised to take out their own insurance. The organisers of estec2009 disclaim all responsibility for loss of property due to theft or negligence.

- **Internet**

Wireless internet access will be provided to the estec2009 participants in the Atrium/Kamin Lounge. Participants will have access to an internet zone where computers will be at their disposal.

- **Intersolar 2009**

estec2009 participants are entitled to a free entrance ticket for Intersolar09.

Intersolar, which takes place at the New Munich Trade Fair Center (Neue Messe München) from 27 to 29 May 2009, is the largest solar technology tradeshow in the world.

For more information, please visit: www.intersolar.de

- **Language**

The language of the conference is English. No simultaneous translation will be provided.

- **Lost and found**

- Underground and Central station
Tel: +49 89 2191 3240
- Buses and trams
Tel: +49 89 2339 6045
- S-Bahn
Tel: +49 89 1308 6664

All enquiries should be directed to the estec2009 registration desk located at the Bayerischer Hof Hotel entrance. Participants are advised to write their names on conference bags and proceedings. The organisers disclaim all responsibility for loss of property due to theft or negligence.

- **Money**

- **Credit cards and cash**

All major credit cards are widely accepted in shops, restaurants etc.

Foreign exchange facilities can be found at the airport, railway station and major banks.

Although there is no cash point in the hotel itself, some are available nearby, within walking distance from the venue.

Theft/loss of credit card in Germany
Eurocard-Mastercard: 0800 819 1040
Visa: 0800 811 8440
American Express: + 49 69 9797 2000

- **Currency**

The currency unit in Germany is the Euro (€).

- **Banks**

Banks usually open on weekdays from 8:30 to 12:30 and from 14:00 to 16:00 or 17:00.

- **Parking**

There are no parking facilities in the conference venue. You can use one of the three parkings close to the hotel "Bayerischer Hof".

- Parking at the Salvatorplatz: 3€/hour; 15€/day
- Parking at the Nationaltheater: 4€ for the first hour; 20€/day
- Parking at the Färbergraben: 2.50€ for the first hour, 17€/day

Please [click here](#) to download a map of the parkings located near the Hotel Bayerischer hof, estec2009 conference venue.

- **Press**

A press conference will be held from 12:00 to 13:00 on 25 May 2009 in the Königsaal.

- **Public transportation**

Please [click here](#) to download a public transportation map of Munich.

- **Registration**

Our partner A. Sutter Fair Business is responsible for the online-conference registration. To register online for estec2009, please click [here](#).

If you do not have internet access, you can download and complete the [PDF registration-form](#).

Information on registration fees is available on the [Registration page](#).

- **Shops**

Opening hours vary according to the type and location of shops. Usually the opening hours are:

Department stores: Monday - Saturday 10:00 to 20:00

Supermarkets: Monday - Saturday 8:00 to 20:00

Bakeries: Monday - Saturday 7:00 to 18:00, Sunday 7:00 – 12:00

- **Telephone**

The international access code for Germany is 0049. Remove the '0' from the city/area code when dialling internationally.

- **Time zone**

The time zone in Germany is GMT+2 hours in May (due to daylight saving time in the summer)

- **Tourist information**

The following tourist information offices are within easy reach of the hotel Bayerischer Hof.

- **Main Train Station**
Bahnhofsplatz 2
Monday to Saturday 9:00 to 20:00
Sunday 10:00 to 18:00
- **Marienplatz**
at Neues Rathaus

Monday to Friday 10:00 to 20:00
Saturday 10:00 to 16:00
Sunday and holidays 10:00 to 14:00

- **Travel information**

Please [click here](#) for more travel information

- **Venue**

estec2009 will be held at the hotel Bayerischer Hof.

Hotel Bayerischer Hof
Promenadeplatz 2-6
80333 Munich Tel: +49 89 21 20-0
Fax +49 89 21 20-906
Email: info@bayerischerhof.de
Web: www.bayerischerhof.de

You can reach the venue by subway and urban railway: stations Marienplatz and Odeonplatz and by tramway: station Theatinerstrasse.

Please click here to download [Munich public transportation map](#).

Please click here to download the [access map to the hotel Bayerischer Hof](#), estec2009 conference venue

- **Weather**

In May the highest average temperature is 16°C and the lowest 8°C. The sun shines 6 hours per day and it rains 12 days a month.

You can find more information via [Munich Tourist Information](#).